



**VOLUNTEER AIRDRIE SOCIETY
VOLUNTEER OF THE MONTH PROGRAM
GUIDELINES & RULES
October 8, 2018**

1. The Volunteer of the Month Program goal is to recognize, acknowledge and thank individuals of any age or ability volunteering in the Airdrie area for helping in our community.
2. Nominations can be submitted any time during the month, but the winner will be chosen from the entries made prior to the 15th of the month.
3. Non-profit organizations can submit as many nominations as they wish for their volunteers (one nomination per person).
4. Private individuals can submit one (1) nomination per month to recognize an individual for informal volunteering activities in the community, such as shoveling snow, etc.
5. Nominations must be made by someone 18 years or older.
6. Parents can nominate their children, but must also provide parental consent as per #9 below.
7. People cannot nominate themselves.
8. Nominees must either reside in the City of Airdrie or surrounding area of Rocky View County, or perform their volunteering within the community of Airdrie for the benefit of Airdrie residents.
9. Once nominated, your name will stay on file for all future draws until it is drawn. You do not need to resubmit the nomination every month.
10. The consent of the nominee must be received in writing by the nominator, as we need the winner's permission and consent to have their picture and name published in local media and on Volunteer Airdrie's social media and website.
11. Winners will be selected by random draw on the 15th of the month, with the presentation ceremony happening prior to the end of the month.
12. Winners are then ineligible to be drawn again for 24 months.
13. Winners will receive a recognition package that includes a \$100 gift card courtesy of our sponsor, a \$25 gift card from Save-On-Foods (Market Street Store), a Volunteer of the Month Certificate, local media coverage, picture and story featured on Volunteer Airdrie's website and social media (Facebook, Twitter, Instagram).
14. Winners must be able to make themselves available for the award presentation and media photo & interview.
15. To nominate someone, please send an email (including the nominee's consent) to info@volunteerairdrie.ca with the following information:
 - a. Name of the Nominee
 - b. Phone Number
 - c. Email Address
 - d. Age
 - e. Nominator's Name, Age, Phone Number and Email Address & Agency (if applicable)
 - f. Reason You Are Nominating This Individual (in 50 words or less).
16. Good Luck to All of Airdrie & Area Volunteers!